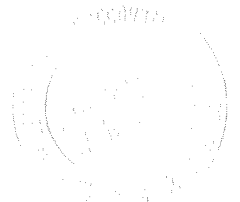


LUTHERAN PHILIP HOUSE LIMITED
- OI LUN NURSERY SCHOOL

REPORTS AND ACCOUNTS
(As required by the Education Bureau)

YEAR ENDED 31 AUGUST 2017

Tam Cheung Lai Sheung & Co.
Certified Public Accountants (Practising)
譚張麗嫦會計師事務所



Name of School : LUTHERAN PHILIP HOUSE LIMITED – OI LUN NURSERY SCHOOL

School type : * ~~KG~~ / KG-cum-CCC
* PEVS / ~~Non-PEVS~~
* CCCSS / ~~Non-CCSS~~
* Rent Reimbursement / ~~Non-Rent Reimbursement~~

ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2017

CONTENTS

Statement No.	Particulars
-	School Supervisor's Certificate
-	Auditors' Report
1	Income and Expenditure Account
2	Balance sheet
3	Statement of Child Care Centre Subsidy Scheme
4A	Statement of One-off School Development Grant for Kindergartens under the PEVS
4B	Statement of One-off Start-up Grant for Kindergartens joining the Free Quality Kindergarten Education Scheme in the 2017/18 School Year
5	Statement of Trading Operations
6	Statement of Donation Income
7	Notes to the Accounts

LUTHERAN PHILIP HOUSE LIMITED – OI LUN NURSERY SCHOOL
ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2017

SCHOOL SUPERVISOR'S CERTIFICATE

I, Wu Oi Kuen, 胡靄娟 hereby certify that the information and explanations given in Statements 1, 2, 3, 4A, 4B, 5, 6 and 7 in the Accounts of Lutheran Philip House Limited – Oi Lun Nursery School (the "Nursery") for the year ended 31 August 2017 are true and correct.

Signed

Wu Oi Kuen



Date

09 February, 2018





Tam Cheung Lai Sheung & Co.

Certified Public Accountants - Practising

譚張麗嫦會計師事務所

Telephone 電話: (852) 2789-1671 Fax 傳真: (852) 2789-1567

E-mail 電子郵件: tamcls@tamcls.com.hk

**INDEPENDENT AUDITOR'S REPORT
ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2017
LUTHERAN PHILIP HOUSE LIMITED
RE: OI LUN NURSERY SCHOOL**

Opinion

We have audited the Accounts of Lutheran Philip House Limited – Oi Lun Nursery School (the “Nursery”) for the year ended 31 August 2017 set out in Statement 1 to 7, which have been prepared in accordance with the accounting requirements of the Education Bureau (“EDB”).

In our opinion:-

- a) The Accounts give a true and fair view of the state of the Nursery’s affairs as at 31 August 2017 and of its results for the accounting year then ended; and
- b) The Nursery has used the government subsidies in accordance with the rules and ambits as promulgated in the EDBC No. 6/2011 (in particular all KGs/KG-cum-CCCs joining PEVS shall not transfer the surplus, in whatever form, to any of their sponsoring bodies or other organizations), EDBC No. 3/2008, EDBC No. 2/2004, relevant letters, circulars, circular memoranda and guidelines (in particular the guiding principles on the scope of expenditure at Annex 3) issued by the Education Bureau.

Basis of Opinion

We conducted our audit in accordance with Hong Kong Standards on Auditing (“HKSA”) issued by the HKICPA. Our responsibilities under those standards are further described in the Auditor’s Responsibilities for the Audit of the Accounts section of our report. We are independent of the Nursery in accordance with the HKICPA’s Code of Ethics for Professional Accountants (“the Code”), and we fulfilled our ethical responsibilities in accordance with the Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

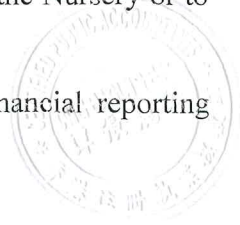
Responsibility of Supervisor and Those Charged with Governance for the Accounts

The Supervisory Board of the Nursery is responsible for the preparation of the accounts that give a true and fair view in accordance with generally accepted accounting practice and the accounting requirement of the EDB, and for such internal control as the Supervisory Board determines is necessary to enable the preparation of the Accounts that are free from material misstatement, whether due to fraud or error.

In preparing the Accounts, the Supervisors are responsible for assessing the Nursery’s ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Supervisors either intend to liquidate the Nursery or to cease operations, or have no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Nursery’s financial reporting process.

Room 906, Nathan Centre, 580G-K Nathan Road, Kowloon, Hong Kong.
香港九龍彌敦道580G-K號彌敦中心906室





Tam Cheung Lai Sheung & Co.

Certified Public Accountants - Practising

譚張麗嫦會計師事務所

Telephone 電話: (852) 2789-1671 Fax 傳真: (852) 2789-1567

E-mail 電子郵件: tamcls@tamcls.com.hk

**INDEPENDENT AUDITOR'S REPORT
ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2017
LUTHERAN PHILIP HOUSE LIMITED
RE: OI LUN NURSERY SCHOOL**

Auditor's Responsibilities for the Audit of the Accounts

Our objectives are to obtain reasonable assurance about whether the Accounts as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with HKSA's will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these Accounts.

Tam Cheung Lai Sheung & Co.

Tam Cheung Lai Sheung & Co.

Certified Public Accountants (Practising)

Hong Kong, 09 February, 2018



Statement 1

(Page 1 of 2)

For KGs/KG-cum-CCCs (i) joining PEVS and/or (ii) receiving (a) CCCSS and/or (b) Rent Reimbursement

Name of School : LUTHERAN PHILIP HOUSE OI LUN NURSERY SCHOOL

**School type : KG-cum-CCC
PEVS**

**INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 AUGUST 2017**

	\$	Current Year \$	Previous Year \$	Remarks (or Notes)
INCOME				
School Fees				
- from parents	1,599,376.00		1,738,467.00	
- from PEVS	2,400,450.00		2,187,240.00	
- from Kindergarten and Child Care Centre Fee Remission Scheme	635,991.00		632,538.00	
Less : Fee Remission (financed by school)	-		-	
		4,635,817.00	4,558,245.00	
Subsidy received under the Child Care Centre Subsidy Scheme		41,714.00	80,220.00	Per Statement 3
Reimbursement of Government Rent		-	-	
Reimbursement of Rates		37,100.00	37,300.00	
Reimbursement of Rent		36,996.00	55,461.00	
Other Income <u>(Note 1)</u>		725,190.60	680,626.75	Per Statement 7 (item 5)
TOTAL INCOME (a)		5,476,817.60	5,411,852.75	
EXPENDITURE (Note 2)				
Salaries				
- Teaching Staff (including Principal)		3,197,227.60	3,176,908.93	
- Non-teaching Staff		1,018,277.30	988,596.00	
Employer's Contribution to Provident Fund Scheme				
- Teaching Staff (including Principal)		152,305.88	156,916.83	
- Non-teaching Staff		50,832.87	50,109.90	
Severance Pay/Long-service Pay				
- Teaching Staff (including Principal)		-	-	
- Non-teaching Staff		-	-	
Supervisor's Remuneration		-	-	
Government Rent		-	-	
Rates		36,200.00	34,104.00	
Rent		37,176.00	37,300.00	
Depreciation				Per Statement 7
- School Premises		-	-	(item 1)
- Furniture/Equipment/Fixtures/Fittings		54,012.60	63,539.45	
- Computer Hardware and Software		8,431.00	9,446.80	
- Others		-	-	
Major Repairs and Maintenance (for items costing \$8,000 or above each)		14,500.00	37,000.00	
Minor Repairs and Maintenance (for items costing below \$8,000 each)		18,840.00	36,098.00	
Audit Fee		16,800.00	16,000.00	
Other Expenditure <u>(Note 3)</u>		588,493.97	563,868.88	Per Statement 7 (item 3)
TOTAL EXPENDITURE (b)		5,193,097.22	5,169,888.79	

(to be continued)

Statement 1

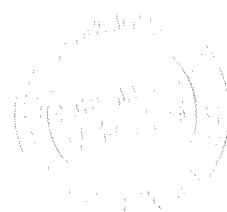
(Page 2 of 2)

Name of School : LUTHERAN PHILIP HOUSE OI LUN NURSERY SCHOOL

	\$	Current Year \$	Previous Year \$	Remarks (or Notes)
Surplus/(Deficit) from the operation [(a) – (b)]		283,720.38	241,963.96	
Profit/(Loss) from Trading Operations (Note 4)		2,012.93	9,856.82	Per Statement 5
Donation Income (Note 5)		-	-	Per Statement 6
SURPLUS/(DEFICIT) FOR THE YEAR		285,733.31	251,820.78	
ACCUMULATED SURPLUS/(DEFICIT) BROUGHT FORWARD FROM PREVIOUS YEAR		6,330.16	(435,441.62)	
PRIOR YEAR ADJUSTMENT (Please specify the nature)				
TRANSFER TO/(FROM) RESERVE (Note 6)		-	(189,951.00)	Per Statement 7 (item 6)
ACCUMULATED SURPLUS/(DEFICIT) CARRIED FORWARD TO NEXT YEAR		292,063.47	6,330.16	

Note

1. Please provide breakdowns for "Other Income" in [Statement 7](#).
2. Please observe the guiding principles on scope of expenditure at [Annex 3](#).
3. Please provide breakdowns for "Other Expenditure" in [Statement 7](#).
4. For KGs with trading operations such as sale of school items and provision of paid services, please provide details of such income and corresponding costs in [Statement 5](#).
5. For KGs with donations received, please provide details of income from donation and corresponding expenditure in [Statement 6](#).
6. Please specify the nature of surplus transfer to/(from) reserve e.g. school development for educational purpose in [Statement 7](#).



Statement 2

(Page 1 of 2)

For KGs/KG-cum-CCCs (i) joining PEVS and/or (ii) receiving (a) CCCSS and/or (b) Rent Reimbursement

Name of School : LUTHERAN PHILIP HOUSE OF LUN NURSERY SCHOOL

School type : KG-cum-CCC
PEVS

BALANCE SHEET AS AT 31 AUGUST 2017

	\$	Current Year \$	Previous Year \$	Remarks (or Notes)
NON-CURRENT ASSETS				
Fixed assets	56,529.40		118,973.00	Per Statement 7 (item 1)
Other Non-Current Assets (please specify)	-		-	
TOTAL NON-CURRENT ASSETS		56,529.40	118,973.00	
CURRENT ASSETS				
Stock of Exercise Books, Stationery and Uniform etc.	59,370.00		57,579.60	Per Statement 5
Sundry Debtors and Prepayments	4,249.00		9,241.18	
Rental & Utility Deposit	16,000.00		16,000.00	
Cash at bank and in hand	588,242.27		565,384.66	
Other Current Assets (please specify)	-		-	
TOTAL CURRENT ASSETS		667,861.27	648,205.44	
CURRENT LIABILITIES				
School Fees Received in Advance	85,245.10		363,861.40	
Bank Overdraft	-		-	
Sundry Creditors and Accrual	63,082.10		396,986.88	
Other Current Liabilities (please specify)	-		-	
TOTAL CURRENT LIABILITIES		148,327.20	760,848.28	
NET CURRENT ASSETS/(LIABILITIES)		519,534.07	(112,642.84)	
TOTAL ASSETS NET OF CURRENT LIABILITIES		576,063.47	6,330.16	
REPRESENTED BY: RESERVE (please specify)				
		-	-	
ACCUMULATED SURPLUS/(LIABILITIES)	292,063.47		6,330.16	
SURPLUS OF GRANT/SUBSIDIES FROM GOVERNMENT				Per Statement 1/1A
One-off School Development Grant for KGs under the PEVS	-		-	Per Statement 4A
One-off Start-up Grant for KGs joining the Free Quality Kindergarten Education Scheme in the 2017/18 School Year	284,000.00		-	Per Statement 4B
		576,063.47	6,330.16	

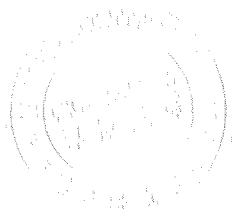
(to be continued)

Statement 2

(Page 2 of 2)

Name of School : LUTHERAN PHILIP HOUSE OI LUN NURSERY SCHOOL

	\$	Current Year \$	Previous Year \$	Remarks (or Notes)
LONG TERM LIABILITIES				
Bank Loan	-		-	
Other Long Term Liabilities (please specify)		-	-	
		576,063.47	6,330.16	



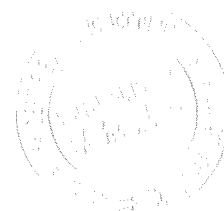
Statement 3

For KG-cum-CCCs receiving CCCSS

Name of School : LUTHERAN PHILIP HOUSE OI LUN NURSERY SCHOOL

**STATEMENT OF CHILD CARE CENTRE SUBSIDY SCHEME
FOR THE YEAR ENDED 31 AUGUST 2017**

	Current Year \$	Previous Year \$	Remarks (or Notes)
INCOME			
Subsidy Received Under the Child Care Centre Subsidy Scheme :	41,714.00	80,220.00	Per Statement 1
EXPENDITURE			
Salary and Provident Fund			
Salaries excluding Allowances - Teaching Staff (including Principal)	595,620.00	560,937.22	
Employer's Contribution to Provident Fund Scheme - Teaching Staff (including Principal) serving groups or classes that count towards subsidy	29,778.00	29,398.74	
TOTAL SALARY AND PROVIDENT FUND	625,398.00	590,335.96	
SURPLUS/(DEFICIT) FOR THE YEAR	(583,684.00)	(510,115.96)	



Statement 4A (Note 1)

For KGs/KG-cum-CCCs receiving One-off School Development Grant for Kindergartens under the PEVS

Name of School : LUTHERAN PHILIP HOUSE OI LUN NURSERY SCHOOL

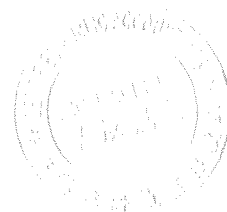
**STATEMENT OF ONE-OFF SCHOOL DEVELOPMENT GRANT FOR
KINDERGARTENS UNDER THE PEVS**

FOR THE YEAR ENDED 31 AUGUST 2017

	Current Year \$	Previous Year \$	Remarks (or Notes)
INCOME			
Grant Received	-	-	
EXPENDITURE (PLEASE SPECIFY)			
(1) Additions of Fixed Assets	-	146,800.00	
(2) Repairs and Maintenance	-	43,100.00	
(3) Teaching consumables	-	51.00	
(4) Others (Please specify)	-	-	
(5) Others (Please specify)	-	-	
(6) Others (Please specify)	-	-	
(7) Others (Please specify)	-	-	
(8) Others (Please specify)	-	-	
(9) Others (Please specify)	-	-	
(10) Others (Please specify)	-	-	
(11) Others (Please specify)	-	-	
(12) Others (Please specify)	-	-	
(13) Others (Please specify)	-	-	
(14) Others (Please specify)	-	-	
(15) Others (Please specify)	-	-	
TOTAL EXPENDITURE	-	189,951.00	
SURPLUS/(DEFICIT) FOR THE YEAR	-	(189,951.00)	
SURPLUS/(DEFICIT) BROUGHT FORWARD FROM PREVIOUS YEAR	-	189,951.00	
SURPLUS/(DEFICIT) CARRIED FORWARD TO NEXT YEAR	-	-	Per Balance Sheet
OR			
Amount to be clawed back by EDB (Note 2)	-		

Notes

1. This statement is for input by KGs with audited accounts period ended on 31 March or 31 July.
2. Any unspent amount as at 31 August 2016 or the date of closure /withdrawal /exclusion of the KG from the PEVS, whichever is earlier, should be returned to the Government of the HKSAR.



Statement 4B

For KGs/KG-cum-CCCs receiving One-off Start-up Grant for Kindergartens joining the Free Quality Kindergarten Education Scheme in the 2017/18 School Year

Name of School : LUTHERAN PHILIP HOUSE OI LUN NURSERY SCHOOL

**STATEMENT OF ONE-OFF START-UP GRANT FOR KINDERGARTENS JOINING
THE FREE QUALITY KINDERGARTEN EDUCATION SCHEME IN THE 2017/18 SCHOOL YEAR**

FOR THE YEAR ENDED 31 AUGUST 2017

	Current Year \$	Previous Year \$	Remarks (or Notes)
INCOME			
Grant Received	284,000.00	-	
TOTAL INCOME	284,000.00	-	
EXPENDITURE			
For the implementation of Free Quality Kindergarten Education Scheme			
(1) Additional staff salaries and related costs	-	-	
(2) Hiring of services	-	-	
(3) Furniture and equipment for additional teachers	-	-	
(4) Small-scale renovations	-	-	
(5) Others (Please specify)	-	-	
(6) Others (Please specify)	-	-	
(7) Others (Please specify)	-	-	
(8) Others (Please specify)	-	-	
(9) Others (Please specify)	-	-	
(10) Others (Please specify)	-	-	
(11) Others (Please specify)	-	-	
(12) Others (Please specify)	-	-	
(13) Others (Please specify)	-	-	
(14) Others (Please specify)	-	-	
(15) Others (Please specify)	-	-	
TOTAL EXPENDITURE	-	-	
SURPLUS/(DEFICIT) FOR THE YEAR	284,000.00	-	
SURPLUS/(DEFICIT) BROUGHT FORWARD FROM PREVIOUS YEAR	-	-	
SURPLUS/(DEFICIT) CARRIED FORWARD TO NEXT YEAR	284,000.00	-	Per Balance Sheet
OR			
Amount to be returned to EDB (Note)	-		

Note

Any unspent amount as at 31 July 2019 or the date of closure/revocation/voluntary withdrawal of the KG from the Scheme, whichever is earlier, should be returned to the Government of HKSAR.

Statement 5

For KGs/KG-cum-CCCs: (i) joining PEYS and/or (ii) receiving (a) CCCSS and/or (b) Rent Reimbursement

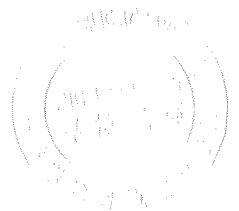
Name of School : LUTHERAN PHILIP HOUSE OI LUN NURSERY SCHOOL

**STATEMENT OF TRADING OPERATIONS
FOR THE YEAR ENDED 31 AUGUST 2017**

	A	B	C	D	E	F	G	H	I	J	K	L	M	V
	School Bus (Notes 1 & 4) \$	Text Books (Notes 1 & 4) \$	Exercise Books (Notes 1 & 4) \$	School Uniform (Notes 1 & 4) \$	School Bag(s) (Notes 1 & 4) \$	Beddings (Notes 1 & 4) \$	Activities outside regular school hours (Notes 1 & 4) \$	Stationery (Notes 1 & 4) \$	Teaching/ Learning Materials (Notes 1 & 4) \$	Snack/Food/ Refreshment (Notes 1 & 4) \$	Lable etc. (Notes 1 & 4) \$	Publication (Notes 1 & 4) \$	BB-T恤 (Notes 1 & 4) \$	Total \$
Income (a)	-	53,469.40	64,573.70	39,383.00	4,468.00	-	9,424.80	2,040.00	10,128.00	-	622.80	5,544.00	3,600.00	193,253.70
Less: Cost of Sales (b)														
Opening Stock	-	-	2,555.60	28,295.50	17,347.50	-	-	-	-	-	-	-	9,381.00	57,579.60
Add : Purchases	-	55,341.70	65,322.97	39,142.50	7,200.00	-	8,270.00	1,907.40	9,796.60	-	570.00	5,480.00	-	193,031.17
Other Expenses (1) Please specify	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Less : Closing Stock	-	-	-	33,192.00	20,374.50	-	-	-	-	-	-	-	5,803.50	59,370.00
	-	55,341.70	67,878.57	34,246.00	4,173.00	-	8,270.00	1,907.40	9,796.60	-	570.00	5,480.00	3,577.50	191,240.77
Profit/(Loss) for the year (c) = (a) - (b) (Transfer to Income and Expenditure Account)	-	(1,872.30)	(3,304.87)	5,137.00	295.00	-	1,154.80	132.60	331.40	-	52.80	64.00	22.50	2,012.93
Profit/(Loss) as a % of cost (c)/(b) (Notes 2 & 3)	-	-3.38%	-4.87%	15.00%	7.07%	-	13.96%	6.95%	3.38%	-	9.26%	1.17%	0.63%	1.05%

Notes

- Please state the description of the trading operations and put each activity under SEPARATE columns. Sale of textbooks should be shown as a separate activity.
- The profit from the sale of exercise books, schools uniforms, stationery, equipment and other school items (other than textbooks) / provision of paid services should be limited to 15% of the cost price / total cost involved according to EDBC
- No profit would be generated from sale of textbooks. For details, please refer to EDBC No. 16/2013.
- Any discount or block sum of money received from trading operators / suppliers should be entered into school accounts as an item of income.



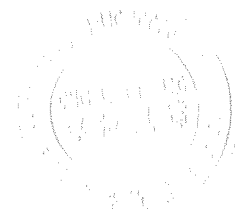
Statement 6

For KGs/KG-cum-CCCs (i) joining PEVS and/or (ii) receiving (a) CCCSS and/or (b) Rent Reimbursement

Name of School : LUTHERAN PHILIP HOUSE OI LUN NURSERY SCHOOL

**STATEMENT OF DONATION INCOME
FOR THE YEAR ENDED 31 AUGUST 2017**

	Current Year \$	Previous Year \$	Remarks (or Notes)
DONATION INCOME	-	-	
EXPENDITURE (PLEASE SPECIFY)			
(1) Please specify	-	-	
(2) Please specify	-	-	
(3) Please specify	-	-	
(4) Please specify	-	-	
(5) Please specify	-	-	
(6) Please specify	-	-	
(7) Please specify	-	-	
(8) Please specify	-	-	
(9) Please specify	-	-	
(10) Please specify	-	-	
(11) Please specify	-	-	
(12) Please specify	-	-	
(13) Please specify	-	-	
(14) Please specify	-	-	
(15) Please specify	-	-	
TOTAL EXPENDITURE	-	-	
NET BALANCE (Transfer to Income and Expenditure Account)	-	-	Per Statement 1



LUTHERAN PHILIP HOUSE LIMITED – OI LUN NURSERY SCHOOL
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2017

1. GENERAL INFORMATION

Lutheran Philip House Limited – Oi Lun Nursery School (the “Nursery”) is a nursery operated in Hong Kong. Its business address is 3/F., Hin Keng Neighbourhood Community Centre, Hin Wo Lan, Shatin, New Territories, Hong Kong.

These Accounts are presented in Hong Kong dollars, unless otherwise stated.

2. SUMMARY OF SIGNIFICANT ACCOUNT POLICIES

The principal accounting policies applied in the preparation of these accounts are set out of below. These policies have been consistently applied to all the years presented, unless otherwise stated.

2.1 Basis of preparation

The accounts of the Nursery have been prepared in accordance with Hong King Financial Reporting Standards (“HKFRS”). They have been prepared under the historical cost convention.

The preparation of accounts in conformity with generally accepted accounting practice requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the Nursery’s accounting policies.

2.2 Plant and equipment

The plant and equipment are stated at historical cost less accumulated depreciation and impairment losses. Historical cost includes expenditure that is directly attributable to the items.

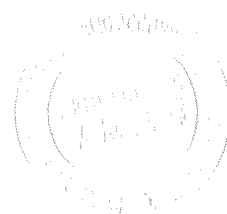
Subsequent costs are included in the asset’s carrying amount or recognized as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the Nursery and the cost of the item can be measured reliably. All other repairs and maintenance are expensed in the income and expenditure during the financial period in which they are incurred.

Depreciation on other assets is calculated using the straight-line method to allocate their costs to their residual values over their estimated useful lives, as follows:

Furniture, fixtures, equipment and decoration	25% - 33.33% per annum
Computer hardware and software	33.33% per annum

The assets’ residual values and useful lives are reviewed, and adjusted if appropriate, at each balance sheet date.

An asset’s carrying amount is written down immediately to its recoverable amount if the asset’s carrying amount is greater than its estimated recoverable amount.



LUTHERAN PHILIP HOUSE LIMITED – OI LUN NURSERY SCHOOL
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2017

2. SUMMARY OF SIGNIFICANT ACCOUNT POLICIES (CONT'D)

2.3 Impairment of investments in non-financial assets

Assets that have an indefinite useful life or have not yet available for use are not subject to amortization and are tested annually for impairment. Assets that are subject to amortization are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognized for the amount by which the asset's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less costs to sell and value in use. For the purposes of assessing impairment, assets are grouped at the lowest levels for which there are separately identifiable cash flows (cash-generating units). Non-financial assets other than goodwill that suffered an impairment are reviewed for possible reversal of the impairment at each reporting date.

2.4 Financial assets

Loans and receivables

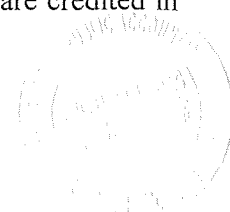
Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They are included in current assets, except for maturities greater than 12 months after the end of the reporting period. These are classified as non-current assets. Loans and receivables are classified as 'receivables' and 'cash and cash equivalents' in the statement of financial position (Notes 2.6 and 2.7).

2.5 Inventories

Inventories are stated at the lower of cost and net realizable value. Cost is determined using the first-in, first-out method. The cost of finished goods and work in progress comprises design costs, raw material, direct labor, other direct costs and related production overheads (based on normal operation capacity). It excludes borrowing costs. Net realizable value is the estimated selling price in the ordinary course of business, less applicable variable selling expenses.

2.6 Trade and other receivables

Trade and other receivables are recognized initially at fair value and subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for impairment of trade and other receivables is established when there is objective evidence that the Company will not be able to collect all amounts due according to the original terms of the receivables. Significant financial difficulties of the debtor, probability that the debtor will enter bankruptcy or financial reorganization, and default or delinquency in payments are considered indicators that the trade receivable is impaired. The amount of the provision is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted at the original effective interest rate. The carrying amount of the assets is reduced through the use of an allowance account, and the amount of the loss is recognized in the statement of profit or loss and other comprehensive income. When a trade receivable is uncollectible, it is written off against the allowance account for trade receivables. Subsequent recoveries of amounts previously written off are credited in the statement of profit or loss and other comprehensive income.



LUTHERAN PHILIP HOUSE LIMITED – OI LUN NURSERY SCHOOL
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2017

2. SUMMARY OF SIGNIFICANT ACCOUNT POLICIES (CONT'D)

2.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposited held at call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities on the balance sheet.

2.8 Trade and other payables

Trade and other payables are recognized initially at fair value and subsequently measured at amortised cost using the effective interest method.

2.9 Employee benefits

Employee benefits represent short term employee benefits and contributions to defined contribution retirement plans.

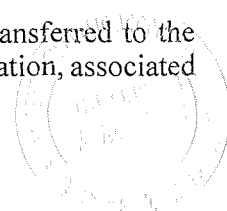
Salaries, annual bonuses, paid annual leave, contributions to defined contribution retirement plans and the cost of non-monetary benefits are accrued in the year in which the associated services are rendered by employees. Where payment or settlement is deferred and the effect would be material, these amounts are stated at their present values.

2.10 Revenue recognition

Revenue comprises the fair value of the school fee and other income received or receivable in the ordinary course of the Nursery's activities. Revenue is shown net of valued-added tax, returns, rebates and discounts.

The Nursery recognizes revenue when the amount of revenue can be reliably measured, it is probable that the future economic benefits will flow to the entity and specific criteria have been met for each of the Nursery's activities as described below. The amount of revenue is not considered to be reliably measurable until all contingencies relating to the income have been resolved. The Nursery bases its estimates on historical results, taking into consideration the type of customer, the type of transaction and the specifics of each arrangement.

- (a) *Nursery services income*
Sales of services are recognized in the accounting period in which the services are rendered, by reference to completion of the specific transaction assessed on the basis of the actual service provided as a proportion of the total services to be provided.
- (b) *Subventions, grants, subsidies and reimbursement*
On actual receipt basis.
- (c) *Sales of goods*
When the significant risks and rewards of ownership have been transferred to the buyer, and no significant uncertainties remain regarding the consideration, associated costs or the possible return of goods.



LUTHERAN PHILIP HOUSE LIMITED – OI LUN NURSERY SCHOOL
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2017

2. SUMMARY OF SIGNIFICANT ACCOUNT POLICIES (CONT'D)

2.10 Revenue recognition (cont'd)

(d) Interest income

Interest income is recognized on a time-proportion basis using the effective interest method. When a receivable is impaired, the Nursery reduces the carrying amount to its recoverable amount, being the estimated future cash flow discounted at original effective interest rate of the instrument, and continues unwinding the discount as interest income. Interest income on impaired loans is recognized either as cash is collected or on a cost-recovery basis as conditions warrant.

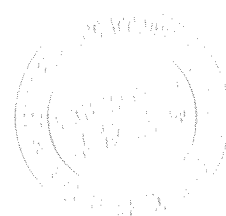
2.11 Leases (as the lessee)

Operating lease

Leases in which a significant portion of the risks and rewards of ownership are retained by the lessor are classified as operating leases. Payments made under operating leases (net of any incentives received from the lessor) are expensed in the statement of profit or loss and other comprehensive income on a straight-line basis over the period of the lease.

3. CRITICAL ACCOUNTING ESTIMATES AND JUDGEMENTS

There being no significant accounting estimates and judgements involving in the preparation of the accounts.



Statement 7

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For KGs/KG-cum-CCCs (i) joining PEVS and/or (ii) receiving (a) CCCSS and/or (b) Rent Reimbursement

Name of School : LUTHERAN PHILIP HOUSE OI LUN NURSERY SCHOOL

NOTES TO THE ACCOUNTS

1. FIXED ASSETS

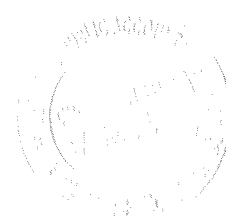
	A	B	C	D	N
	School Premises	Furniture / Equipment / Fixtures/Fittings	Computer Hardware and Software	Others (Please specify)	Total
	\$	\$	\$	\$	\$
<u>At Cost</u>					
Balance as at 01/09/2016	-	362,671.40	57,075.00	442,700.00	862,446.40
Add: Additions During the Year (Remark 1)	-	-	-	-	-
Less: Disposal During the Year	-	-	-	-	-
Balance as at 31/08/2017	-	362,671.40	57,075.00	442,700.00	862,446.40
<u>Accumulated Depreciation</u>					
Balance as at 01/09/2016	-	258,013.70	42,759.70	442,700.00	743,473.40
Add: Depreciation for the Year	-	54,012.60	8,431.00	-	62,443.60
Less: Depreciation for Disposed Items for the year	-	-	-	-	-
Balance as at 31/08/2017	-	312,026.30	51,190.70	442,700.00	805,917.00
<u>Net Book Value</u>					
Balance as at 01/09/2016 (beginning of the year)	-	104,657.70	14,315.30	-	118,973.00
Balance as at 31/08/2017 (end of the year)	-	50,645.10	5,884.30	-	56,529.40
Threshold amount (Remark 2)	-	-	-	-	-
Depreciation rate (%)	0%	33%	33%	0%	

Remarks

(1) For all KGs/KG-cum-CCCs joining PEVS, details must be provided in Note 2 to the Accounts.

(2) Please provide the threshold amount (i.e. the amount where at or above which the relevant expenditure would be treated as fixed asset) for each type of assets.

(to be continued)



Statement 7

(Page 6 of 9)

Name of School : LUTHERAN PHILIP HOUSE OI LUN NURSERY SCHOOL

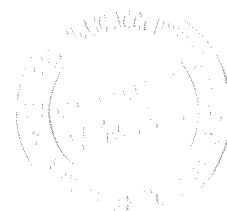
NOTES TO THE ACCOUNTS

2. DETAILS OF ADDITIONS OF FIXED ASSETS DURING 2016/2017

List of fixed assets by nature and item	Purchase/ commission date	Cost
		\$
1 School Premises		
(1.1) Please specify		-
(1.2) Please specify		-
(1.3) Please specify		-
	Total:	-
2 Furniture/equipment/fixtures/fittings		
(2.1) Please specify		-
(2.2) Please specify		-
(2.3) Please specify		-
	Total:	-
3 Computer hardware & software		
(3.1) Please specify		-
(3.2) Please specify		-
(3.3) Please specify		-
	Total:	-
4 Others (please specify)		
(4.1) Please specify		-
(4.2) Please specify		-
(4.3) Please specify		-
	Total:	-

(Per Note 1 to the Accounts)

(to be continued)



Statement 7

(Page 7 of 9)

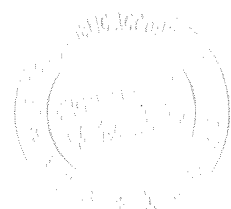
Name of School : LUTHERAN PHILIP HOUSE OI LUN NURSERY SCHOOL

NOTES TO THE ACCOUNTS

3. OTHER EXPENDITURE

	Current Year		Previous Year
	\$		\$
	Local Curriculum Classes	Non-Local Curriculum Classes	Total
Expenses on meal preparation	205,121.00	-	182,667.90
Furniture and equipment and teaching aids other than those included in the fixed assets	25,179.89	-	10,368.50
Water	10,274.10	-	5,251.10
Electricity	101,079.40	-	74,224.70
Telephone, fax line and internet service charges	10,990.00	-	17,538.00
Cleaning	37,551.30	-	44,884.80
Printing and stationery	25,006.28	-	30,802.73
Teaching consumables	2,900.00	-	23,352.40
Insurance	21,918.10	-	21,074.20
First aid and fire safety equipment	30.00	-	55.00
Transportation fees for school administration purposes	1,969.10	-	3,101.60
Expenses on regular learning activities for all students	118,124.10	-	119,502.95
Postage	933.10	-	799.90
Publications for school use	-	-	-
Student handbooks, profiles, graduation certificates and identity cards	-	-	5,000.00
Advertisement	7,460.00	-	8,320.00
Bank interest	-	-	-
Bank charges	4,644.00	-	4,800.00
Newspapers and magazines	33.50	-	-
Others			
(1) Professional fee	3,600.00	-	3,400.00
(2) Staff training	4,000.00	-	4,960.00
(3) MPFA periodic fee	1,200.00	-	1,200.00
(4) Sundry Expenses	6,480.10	-	2,565.10
	<u>588,493.97</u>	<u>-</u>	<u>563,868.88</u>

(to be continued)



Statement 7

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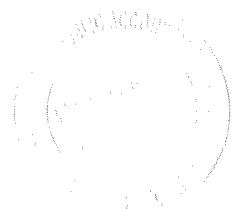
Name of School : LUTHERAN PHILIP HOUSE OF LUN NURSERY SCHOOL

NOTES TO THE ACCOUNTS

4. RELATED PARTY TRANSACTION(S)

	Current Year \$	Previous Year \$
Amount due from related party(ies)		
(1) <i>Please specify</i>	-	-
(2) <i>Please specify</i>	-	-
(3) <i>Please specify</i>	-	-
Amount due to related party(ies)		
(1) <i>Please specify</i>	-	-
(2) <i>Please specify</i>	-	-
(3) <i>Please specify</i>	-	-
Payment to related party(ies)		
(1) <i>Please specify</i>	-	-
(2) <i>Please specify</i>	-	-
(3) <i>Please specify</i>	-	-
Receipt from related party(ies)		
(1) <i>Please specify</i>	-	-
(2) <i>Please specify</i>	-	-
(3) <i>Please specify</i>	-	-

(to be continued)



Statement 7

(Page 9 of 9)

Name of School : LUTHERAN PHILIP HOUSE OI LUN NURSERY SCHOOL

NOTES TO THE ACCOUNTS

5. OTHER INCOME (Remark 3)

	Current Year \$		Previous Year \$
	Local Curriculum Classes	Non-Local Curriculum Classes	Total
Meal Charges	662,400.00	-	648,000.00
Application Fee / Registration Fee	8,520.00	-	10,360.00
Subsidies from School Sponsoring Body	-	-	-
Course Fee Refund to Teachers	-	-	-
Receipt from Designated Grants (e.g. Subsidy from the Environment and Conservation Fund)	11,900.00	-	10,300.00
Bank Interest Income	68.20	-	38.85
Insurance Compensation	-	-	-
Others			
(1) Other income	42,302.40	-	11,927.90
(2) Please specify	-	-	-
(3) Please specify	-	-	-
(4) Please specify	-	-	-
	725,190.60	-	680,626.75

6. TRANSFER TO / (FROM) RESERVE (PLEASE SPECIFY)

	Current Year \$		Previous Year \$
	Local Curriculum Classes	Non-Local Curriculum Classes	Total
(1) One-off School Development Grant for KGs under PEVS	-	-	(189,951.00)
(2) Please specify	-	-	-
(3) Please specify	-	-	-
(4) Please specify	-	-	-
	-	-	(189,951.00)

Remarks

(3) Income generated from trading operations, if any, should NOT be reported under "Other Income". The details of such income and corresponding costs should be provided in Statement 5.

