

## Information on Admission in the 2027/28 School Year

### Admission Criteria:

Children aged 2 to 6 years old.

### Eligible Applicants:

Children aged 12 months or above can submit applications.

### Collection of Application Forms:

1. We accept applications throughout the year, and there is no quota set for the application forms distributed or collected.
2. Download from school website (<https://olns.elchk.org.hk>)
3. Obtain from school in person. Our office hour is as follows:  
Monday – Friday: 9:00 am to 5:00 pm  
Saturday: 9:00 am to 12:00 noon

### Return of Application Forms:

1. Submit the application form in person / by post
2. Submit together with the documents required
  - a copy of the birth certificate;
  - a recent photo of the applicant;
  - 3 stamped self-addressed envelopes
  - application fee: \$40.00 (For applications submitted by post, please pay the registration fee by crossed cheque payable to ELCHK, Oi Lun Nursery School)

The application fee is non-refundable whether the application is successful or not.

### Application for the “Registration Certificate for Kindergarten Admission” (Except PN class):

1. Parents are required to submit an application for the “Registration Certificate for Kindergarten Admission” (“RC”) to the Education Bureau (EDB) from September to November 2026.
2. We can only admit students holding a valid registration document.
3. If a child cannot obtain a “RC” as he/she can receive education in Hong Kong but is not eligible for receiving subsidy under the Scheme, the EDB will then issue a “Kindergarten Admission Pass” (hereafter referred to as “AP”) to the student concerned for registration and admission to a Scheme-KG but the parents concerned are required to pay full school fees before deduction of subsidy under the Scheme as shown on the Fees Certificate of the KG to which the child is admitted.
4. Non-local children should have obtained residence approval from the Director of Immigration before admission to our school. Those children are not eligible for receiving subsidy under the Scheme.

**Admission Criteria:**

1. The alignment of the parent's view with our school mission and values.
2. The applicant with sibling(s) currently studying will be given due priority consideration.
3. The applicant from families in need will be given due priority consideration.
4. Development and performance in appropriate with the applicant's age.
5. First come first served.

(As the number of school places is limited, not all applicants fulfilling the priority consideration will be guaranteed a school place.)

**Interview Arrangements:**

1. We will arrange interviews for all eligible applicants.
2. Interviews will be conducted in early November 2026.
3. Interview notifications will be distributed by post two weeks before the interview. If no notifications are received, please contact us at 2697 9238 for enquiry.
4. Group and/or individual interviews will be arranged.
5. Parents should accompany their child for the interview.
6. Interviews are mainly conducted in Cantonese.
7. Please contact us at 2697 9238 if interpretation / translation service is required. Parents and children are allowed to be accompanied by a Chinese speaking relative/friend to facilitate communication.

**Announcement of Admission Results:**

Parents will be informed of the admission result by post before 11 December 2026.

**Registration Arrangements**

1. Successful applicants: Parents should complete the registration procedures for their child from 7 to 9 January 2027 (Centralised Registration Dates) by submitting the RC/AP(except PN Class) to the KG and paying the registration fee.
2. Applicants on the waiting list: We will inform parents by phone. Parents should complete the registration procedures for their child according to the specified date set by the KG. Parents are required to submit the RC / AP(except PN Class) to the KG and pay the registration fee.
3. Please be reminded that if parents cannot submit the RC/AP(except PN Class) during registration, the KG may not be able to complete registration for their child. Hence, parents are required to submit application for the Registration Certificate to EDB within the specified period.
4. The registration fee for 2027/28 PN/K1 place is HK\$1500. If the child concerned studies in the KG, the registration fee paid will be refunded in September. Should parents decide to change school after registration, please notify the KG in writing. The KG will return the RC/AP(except PN Class) as soon as possible but the registration fee will not be refunded. Upon obtaining the RC/AP, the KG will no longer keep the school place for the child.

5. Unallocated applications will remain in their designated place on the waiting list until September 2027.

**Required documents and paid items before Admission:**

1. School and meal fee ;
2. School bag, uniform, bedding items and name stamp ;
3. Text book and supplementary learning materials ;
4. Report of Physical Examination ;
5. A copy of the immunization/vaccine records ;
6. 6 photos in school uniform.

**Enquiry**

1. Telephone no.: 2697 9238
2. Address: 3/F, Hin Keng Neighbourhood Community Centre, Hin Wo Lane, Shatin, N.T.
3. E-mail address: [olns@elchk.org.hk](mailto:olns@elchk.org.hk)
4. Hyperlinks to the EDB's web page on "2027/2028 Admission Arrangements":

<https://www.edb.gov.hk/tc/edu-system/preprimary-kindergarten/kindergarten-k1-admission-arrangements/index-2728.html>